

INVITATION TO BIDS

PROVISION OF JANITORIAL SERVICES IN MAYO HOSPITAL, LAHORE

The Mayo Hospital, Lahore invites sealed bids from the bidders for provision of Janitorial Services for Mayo Hospital, Lahore for round the clock throughout the year, 24 Hours a Day including Sundays & Holidays), as per details mentioned in the Schedule of Requirement. The contract will be signed for a period of one year and may be extendable quarterly for upto one year on same terms & conditions).

DETAILS OF JANITORIAL SERVICES/HUMAN RESOURCE REQUIRED				
Supervisor	Janitor Personnei (Male)	Janitor Personnel (Fe-Male)	Sewer Man	Total Human Resource
05 Nos.	180 Nos.	60 Nos.	05 Nos.	250 Nos.

- 2. The bidding document can be acquired from <u>Almonar Office</u> or by contacting the designated officer of <u>Mayo Hospital Lahors</u> or may be downloaded from the website of Procuring Agency. A complete set of Bidding Document containing detailed terms & conditions and scope of services is readily available and can be downloaded from the websites (www.ppra.punjab.gov.pk) & www.mayohospital.gop.pk).
- Payment of Tender fee Rs.5000/- for each tender (Non-Refundable) at Almoner Office, Mayo Hospital Lahore is mendatory in both instances before the submission of technical bid.
- 4. The bidders are required to submit bid security of 2% of estimated cost (mentioned in bidding document) in the form of CDR / Demand Draft / Pay Order with 100% encashment warranty, duly confirmed by the concerned Bank within three days of the claim, with mame of Chief Executive Officer, Mayo Hospital Lahore.
- A copy of the bid security shall be attached with the Technical Bid and the original bid security shall be attached with Financial Bid along with the confirmatory correspondence with the concerned bank.
- 6. The bidding process is being conducted under Single Stage-Two Envelopes bidding procedure as envisaged under Rule 38(2)(a) of Punjab Procurement Rules, 2014 (as amended). All the prospective bidders shall be evaluated technically as per the Knockdown criteria given in this bidding document and only the bidders who comply this knockdown criteria will be declared as technically responsive bidders.
- 7. Sealed Bids are required to be submitted by <u>07/02/2024 at 10:30 a.m.</u> in the Conference Room at Surgical Tower, Mayo Hospital, Lahore, The bids received till the stipulated date and time shall be opened on the same day after 30 minutes of the bid submission time, in presence of the bidder(s) or their representatives who choose to be present. The bids received after the closing time and date shall not be entertained.
- In case of any official or local holiday, falling on the last date for submission of the bids, the next working day will automatically be the last date for submission and opening of the bids.
- 9. The prospective bidders requiring any further information or clarification regarding the bidding documents may contact the Procuring Agency's designated officer in writing or by visiting the office of AMS(Admin/CMS) during office hours.

CHIEF EXECUTIVE OFFICER
MAYO HOSPITAL LAHORE

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